

The 2012 Anacortes Arts Festival Food Court will be open

Friday - August 3, from 10 am to 8 pm
Saturday - August 4, from 10 am to 8 pm
Sunday - August 5, from 10 am to 5 pm

Application

The number of food booths accepted to participate in the Festival will be determined by the Director and Food Booth Committee. **Applications must be completed on our web site (AnacortesArtsFestival.com) by April 26.** There is a **\$25** application fee.

Notification of acceptance or non-acceptance will be mailed by **May 31.**

Booth Fees

Our fee structure reflects the amount of space a vendor occupies on the street:

\$600.00 for 10' x 10' street space
\$900.00 for 10' x 15' street space
\$1,200.00 for 10' x 20' street space
\$1,500.00 over 10' x 20' street space

(Non-profit organizations – contact the Festival office for discount rates)

Our absolute payment deadline is **June 14, 2012.** No refunds.
Food Vendor location details will be sent by **June 28, 2012.**

Electrical Fees

Electrical hookups are available at the following rates:

\$20 for each 20 amp 110V circuit
\$30 for each 30 amp 220V circuit
\$50 for each 50 amp 220V circuit

Your equipment must meet all required safety standards.

Awards – NEW in 2012!

Culinary Art is the art of preparing and cooking foods. In an effort to encourage quality foods, we are creating two new awards specifically for the vendors in the culinary art section located between 2nd and 4th. The first is a **\$100.00** "Best Dressed Award" which recognizes the best looking booth that meets all the city & county health & fire standards with employees creatively dressed to represent their business. The Connoisseur's Choice is a **\$200.00** award recognizing the best food according to votes cast by Festival participants.

Permits and Insurance Requirements

Food booth vendors must obtain necessary food / food handling permits through the **Skagit County Health Department** (<http://www.skagitcounty.net/health>), Court House Administration Bldg., Rm. 301, 700 S. Second Street, Mt. Vernon, WA, 98273 or call (360) 336-9380.

All vendors must have a **Washington State U.B.I.** (tax identification) number. You can obtain a temporary number for your operations at the festival by contacting the Department of Revenue at 800-647-7706, web site: <http://dor.wa.gov/>.

The Anacortes Arts Festival must also have **proof of insurance** from each organization. Each organization must have a minimum of \$1,000,000.00 in insurance, which is subject to increase with thirty days notice.

Focus on Booth Appearance and Cleanliness

1. All vendors must operate within the confines of the 4 walls of their booth. There must **not** be any supply boxes, cooking/cleaning pots or appliances outside the confines of your booth. Be sure to keep this in mind when deciding on booth size.
2. We strongly suggest that workers wear something uniform to represent their business: T-shirts, hats or aprons.

Housekeeping

The Festival will provide dumpsters and cardboard recycling containers. Timely garbage disposal is absolutely necessary. Cardboard boxes must be crushed and placed in the recyclable containers and garbage must be placed in the dumpsters. The small garbage cans are for the Festival participants and will be serviced by the Festival's trash crew. Ice must be dumped into the drains.

The location of your food booth is determined by previous sales, menu, when your booth fee is paid, & power needs.

The Festival attendance is about 90,000. Vendors must maintain sufficient quantities of food throughout the three days. The food items and prices that are submitted with this application must be the same at the Festival. No changes or substitutions are allowed without first notifying the Festival office.

We will allow duplication of food items. We feel that given the number of people who attend the festival, duplication of food items would not be a problem and would reduce a long wait in the food lines.

Fire Regulations

The Anacortes Fire Department requires all booths and equipment to meet uniform fire code regulations for tent, canopy and temporary membrane structures. The code reads: "The sidewalls, drops and tops of all shall be made of fire retardant material or shall be made fire retardant in an approved manner." All booths must be equipped with a fire extinguisher.

All cooking and cleaning utensils **must** be contained within your booth, and your booth **must** have at least half walls on all sides.

Electricity

The festival will locate 220/110V electrical boxes in strategic positions for use by food booths. The power boxes will be equipped with ground fault interrupter breakers, a personnel safety device, which will trip open on low levels of ground current due to faulty equipment. It is the vendor's responsibility to provide connecting cords and properly grounded equipment, which meet the National Electrical Code for use at the festival. Food vendors requiring electrical hook up must utilize Anacortes Arts Festival distribution boxes (110-220V). Electrical needs must be clearly reported on the application form to avoid power shortages. There will not be last minute revisions due to additional electrical requirements. Vendors must comply with Department of Labor and Industries requirements, which require yearly inspections for all concessions and booths. Any factory manufactured units that have a Washington State decal will not require a yearly inspection unless modifications have been made since manufacture. If you have further questions, please call the Department of Labor and Industries in Mount Vernon, 525 E. College Way, Ste H, Mt. Vernon, WA 98273-5500 or call (360) 416-3000.